

R-55A

SECRETARIAL AUDIT REPORT

1. For Quarter Ended **31st December, 2017.**
2. ISIN **INE261E01012**
3. Face Value **Rs.10/-**
4. Name of the Company **M/s. KCIL Limited**
5. Registered Office Address **8, Bentinck Street, Kolkata – 700 001.**
6. Correspondence Address **8, Bentinck Street, Kolkata – 700 001.**
7. Telephone & Fax Nos. **Telephone No : 2248 6230**
Fax No. : 33-22259640
8. E-mail Address **sales@usbcosteels.com**
9. Name of the Stock Exchanges where the company's securities are listed **The Calcutta Stock Exchange Association Ltd.**
Ahmedabad Stock Exchange Limited

	<u>Number of Shares</u>	<u>% of Total Issue Capital</u>
10. Issued Capital	240700	100.00 %
11. Listed Capital (Exchange Wise) (as per company records)	240700	100.00 %
12. Held in Dematerialised form in CDSL	66300	27.54 %
13. Held in Dematerialised form in NSDL	NIL	NIL
14. Physical	174400	72.46 %
15. Total No.of Shares (12+13+14)	240700	100.00 %
16. Reasons for difference if any, between (10 & 11), (10 & 15), (11 & 15)	N.A.	
17. Certifying the details of changes in share capital during the quarter under consideration as per Table below :		

Particulars	No. of Shares	Applied/ Not Applied for Listing	Listed on Stock Exchanges	Whether intimated to CSDL	Whether intimated to NSDL	In-prin. approval pending for stock exchange

NO CHANGES IN SHARE CAPITAL

18. Register of Members is updated (Yes/ No) if not, updated up to which date **YES**
19. Reference of previous quarter with regards to excess dematerialised shares, if any. **NIL**
20. Has the company resolved the mater mentioned in point no. 19 above in the current quarter? If not, reason why? **N.A.**
21. Mentioned the total no. of request, if any, confirmed after 21 days and the total no.of request pending beyond 21 days with the reasons for delay :

Total No.of demat requests	No.of requests	No.of Shares	Reasons for delay
Confirmed after 21 Days	NIL		
Pending for more than 21 Days	NIL		

22. Name, Telephone & Fax no.of Compliance Officer of the Company

Sri Dronesh Singhania
Telephone No. 2248-6230
Fax No. 33 -2225 - 9640

23. Name, Address, Tel.& Fax No. Registration No.of the Auditor

N.K.Jain & Co. (Chartered Accountants)
2, Jawaharlal Nehru Road, 1st Floor
Kolkata – 700 013
Ph.: 2228 7022/8021
Registration No. : 5976

24. Appointment of common agency for share registry work, if yes (Name & Address)

Maheshwari Datamatics Pvt.Ltd.
6, Mangoe Lane, 2nd Floor
Kolkata – 700 001.

25. Any other details that the auditor may like to provide (e.g. BIFR Company, delisting from Stock Exchange, Company changed its name etc.)

NIL
For N. K. JAIN & CO.
Chartered Accountants

N.K. Jain
Partner

N.K.Jain & Co.
(Chartered Accountants)
2, Jawaharlal Nehru Road
Kolkata – 700 013.
Membership No.: 005976

Place: Kolkata
Date: 31.01.2018

